

## Executive Education Short Course Registration

Fax completed form to 213.821.0851.

Course: \_\_\_\_\_

Dates: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Position Title: \_\_\_\_\_ Company: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Select your desired course delivery method (see website for course costs):

On-Campus

Online – Interactive

Online – Archive

Total Amount to Be Paid: \$ \_\_\_\_\_

Please make check out to **‘University of Southern California.’**  
Mail payment and copy of form to:

USC Viterbi School of Engineering – Executive Education  
c/o Candace House Teixeira  
3650 McClintock Ave. OHE 106  
Los Angeles, CA 90089

**Participant Cancellation Policy:**

Participants needing to withdraw from the course must email [professional@usc.edu](mailto:professional@usc.edu) at least 15 business days before the start date of the course to receive a full refund. No refund will be given for cancellations after the deadline. In case of emergency, upon prior notice to USC, participants can transfer their registration and send a designated attendee from their organization.

**Course Cancellation Policy:**

USC reserves the right to cancel a class up to 7 business days prior to the scheduled start date. Upon cancellation USC shall in its sole discretion either reschedule the class or provide Participant with a full refund.